

MINUTES OF FIELD TOWNSHIP'S REORGANIZATIONAL BOARD MEETING

March 21, 2023 Page 1 (Draft)

The meeting was called to order by Chairman Mike Enzmann at 7:00 p.m., March 21, 2023 at the Clerk's home (9998 East Lind Rd. Angora).

Present: Supervisors Mike Enzmann, Tom Chapman, Joel Knutson , Treasurer Ellie Brunner, Clerk Pat Chapman, Deputy Clerk Tim Chapman and Victoria Jari from the DNR.

The minutes of Field Township's regular board meeting (which included the board of audit) held February 14, 2023 were read and a motion was made by Supervisor Chapman for approval, seconded by Supervisor Knutson, motion carried unanimously. The minutes of the 2023 annual meeting were read and will be approved at the 2024 annual meeting.

Correspondence:

1. St. Louis County Auditor
2. City of Cook
3. Mn. Assoc. of Townships
4. Cathy Larson
5. Art Unlimited
6. MN LTAP
7. Lake Country Power
8. Cook News Herald
9. MATIT
10. St. Louis County Assoc. Of Townships
11. Northwood's True Value Hardware
12. Ferrell Gas

Treasurer's report from Treasurer Ellie Brunner:

Beg. Balance: \$ 176,199.53 Ending Balance: \$184,523.10

Receipts: \$53,019.11 Plus Outstanding Checks: \$143.29

Disbursements: \$44,695.54 Total Per Bank Statement: \$184,666.39

Motion made by Supervisor Knutson, seconded by Supervisor Chapman to approve the treasurer's report, claims and net pay distribution report. Motion carried unanimously.

Committee Reports:

Fire- Report given at Annual Meeting.

Ambulance- Report given at Annual Meeting

Road – There will be a road review in May.

Cemetery - Report given at Annual Meeting.

Hall- Supervisor Knutson reported the snow is melting off the kitchen roof and the insulation should be checked. He has also been reaching out to contractors about remodeling the hall bathrooms.

Hospital – Hospital Rep. Mike Enzmann reported there are currently some cases of covid

Joint Powers Board – Victoria Jari from the DNR attended the meeting to discuss the Joint Powers Northwood's School Forest. Field Township is the land owner partnering with the school. MN DNR has a state school forest co-ordinator.. The township currently has \$7,059.45 in account for the project from timber sales. There needs to be staff from the school to spearhead the project. The trails need to be opened and kept open. Victoria emailed the current principal with information about an April 21 school forest seminar in Cotton. She will also be a liaison and assist with providing grant information and writing grant applications.

Broadband - Report given at Annual Meeting.

Old Business – None.

New Business – Treasurer Ellie Brunner and Supervisor Mike Enzmann took the oath of office. Supervisor Knutson made a motion to donate \$600 to the St. Louis County Fair Association Seconded by Supervisor Chapman. Motion carried unanimously. Supervisor Knutson made a motion to donate \$750 to the Cook Public Library. Seconded by Supervisor Chapman. Motion carried unanimously. Supervisor Knutson made a motion to donate \$1500 to the Friends of the Parks. Seconded by Supervisor Chapman. Motion carried unanimously.

Field Township Officers Nominations Listed As Follows:

CHAIRMAN - MIKE ENZMANN
AMBULANCE REPRESENTATIVE - TOM CHAPMAN
HOSPITAL REPRESENTATIVE - MIKE ENZMANN
FIRE REPRESENTATIVE – TOM CHAPMAN
HEALTH AND SAFETY OFFICER - MIKE ENZMANN
ROADS – JOEL KNUTSON
NOXIOUS WEED INSPECTOR - MIKE ENZMANN
ASSESSOR - ST. LOUIS COUNTY
SEXTON - JOEL KNUTSON
CARETAKER - JOEL KNUTSON
TREASURER - ELLIE BRUNNER
CLERK - PAT CHAPMAN
PUBLIC SAFETY DIRECTOR - PAT CHAPMAN (AWAIR)
NORTHWOOD'S SCHOOL FOREST LIAISON -JOEL KNUTSON
COOK AIRPORT ZONING BOARD - MIKE ENZMANN
DEPUTY CLERK – TIM CHAPMAN

The nominations were closed. Supervisor Chapman made a motion to approve the nominations, seconded by Chairman Enzmann.. Motion carried unanimously..

The designated depositories are: First National Bank of Cook and North Star Credit Union. The official publications are the Cook News Herald and the Timberjay.

Daily rental for residents of the township for the Field Town Hall will be \$20.00 per day with a \$20.00 refundable damage deposit. A \$20.00 utility rate will be charged October 1 – May 1. No charge if the group is a local community oriented organization. Board approval will be required for additional uses. The clerk or supervisor will give hall user instructions, checking the hall before and after. The “Little Fork Church” cemetery building is also available for rental during summer months for \$20 per day plus \$20 refundable deposit.

A motion was made by Supervisor Chapman to accept the language. Seconded by Supervisor Knutson. Motion carried unanimously.

A motion was made by Chairman Enzmann for the following payroll amounts:

Meetings – full day (more than 4 hours) \$120

Meetings- half day (4 hours or less) \$60

These fees apply to meetings for the township.

Board meeting- \$75

Mileage- \$10

The general hourly wage and election judge wage is \$18 or as mandated by law with the hourly

executive rate \$20 per hour. The cemetery caretaker hourly wage is \$17.

Treasurer's Salary - \$250 monthly. (\$3000 yearly)

Clerk's Salary - \$450 monthly (\$5400 yearly) Deputy Clerk paid hourly.

Seconded by Supervisor Chapman. Motion passed unanimously.

Conflict of interest information will be reviewed.

Supervisor Knutson made a motion to purchase a cell phone for township use only. Seconded by

Supervisor Chapman. Motion carried unanimously. Chairman Enzmann will research the purchase.

Supervisor Chairman made a motion to continue to provide \$750 allowance for insurance coverage for

each township board member, clerk, deputy clerk and treasurer to be used as deemed appropriate by

the recipient. Seconded by Supervisor Knutson.. Motion carried unanimously. The township will abide

with the currently published federal rate for mileage. (\$.65.5) The resolution to reestablish precincts

and polling places was reviewed which reestablishes the boundaries of the voting precincts and polling

places as Precinct 1, Field Town Hall, 1627 Highway 25, Cook, Mn 55723. The entire township is

included in Precinct 1.

The next regular board meeting will be April 11, 2023, 7 pm at the Field Town Hall. The Board of

Appeal will be at the town hall May 2, 2023 from 11 am – 12 noon. Motion to adjourn made by

Supervisor Chapman, seconded by Supervisor Knutson. Motion carried unanimously. Adjournment

time 9:15 p.m.

Chairman Mike Enzmann

Clerk Pat Chapman

Date